

AGENDA

Meeting: MARLBOROUGH AREA BOARD

Place: Marlborough Town Hall, High Street, Marlborough, SN8 1AA

Date: Tuesday 28 May 2013

Time: 7.00 pm

Including the Parishes of Aldbourne, Avebury, Baydon, Berwick Bassett & Winterbourne Monkton, Broad Hinton & Winterbourne Bassett, Chilton Foliat, East Kennet, Froxfield, Fyfield & West Overton, Marlborough, Mildenhall, Ogbourne St Andrew, Ogbourne St George, Preshute, Ramsbury & Axford and Savernake

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this agenda to Roger Bishton (Democratic Services Officer) on 01225 713035 / roger.bishton@wiltshire.gov.uk ;

Or Andrew Jack (Marlborough Community Area Manager) on 01225 713109 / andrew.jack@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk.

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Unitary Councillors

Stewart Dobson	Marlborough East
Nick Fogg	Marlborough West
James Sheppard	Aldbourne & Ramsbury
Jemima Milton	West Selkley

Items to be considered

1 Election of Chairman

To elect a Chairman for the ensuing year.

2 Chairman's Welcome and Introductions

3 Election of Vice-Chairman

To elect a Vice-Chairman for the ensuing year.

4 Apologies for Absence

5 Minutes (Pages 1 - 22)

- a. To approve and sign as a correct record the minutes of the meeting held on 29 January 2013. (Copy attached)
- b. Update on actions and outcomes arising.

6 Declarations of Interest

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

7 Appointments to Outside Bodies, and Constitution of & Appointments to Working Groups 2013/14 (Pages 23 - 34)

A report is attached.

8 Future Development of Marlborough Area Board

This will be an Open Forum Sessions in which everyone will be encouraged to express their views on how the Area Board should develop. Local Council Clerks, partners and members of the public are requested to give some thought to this before the meeting and express their views on:-

- (a) The start time of each meeting. Is 7.00pm the most convenient start time for most people. If not, what would be preferable?
- (b) The venue of each meeting. It has been customary to hold Area Board meetings alternatively between a village and Marlborough. Is that the most convenient arrangement, bearing in mind that some parishes have not been represented when a Board meeting has been held in their village.
- (c) Are there any particular topics that should be considered in depth at Board meetings and would it be preferable to arrange meetings so that they are themed? The following is a list of subjects which could be themed, but no doubt there are others which could be included:-

- Children's Services & Integrated Youth Service
- Safeguarding and Good Neighbour Schemes
- Wiltshire Local Transport Plan
- Local Highways, Streetscene & Rights of Way
- Health
- The Planning Process
- Broadband Facilities
- Campus

9 Marlborough High Street - Installation of Electrical Points

Cllr Nick Fogg will provide an update at the meeting.

10 Partner Updates (Pages 35 - 50)

To note the attached Partner updates and receive any further information partners wish to share:

- a. Wiltshire Police
- b. Wiltshire Fire and Rescue
- c. NHS Wiltshire
- d. NHS Wiltshire Clinical Commissioning Group
- e. Wiltshire Involvement Network (WIN)
- f. Parish Forum
- g. Town / Parish Councils
- h. MADT (Marlborough Area Development Trust)
- i. Transition Marlborough
- j. Community Area Young People's Issues Group (CAYPIG) / Youth Advisory Group (YAG)

11 Community Area Grant Scheme (Pages 51 - 68)

The Wiltshire Councillors will consider four applications to the Community Area Grants Scheme, as follows:

1. **Marlborough Chamber of Commerce** - requested £5,000 towards installation of new CCTV system for Marlborough High Street. Recommendation: Defer until project is at funding ready stage.
2. **Baydon Young People's Association** - requested £448 towards new outdoors table for BYPA Hall. Recommendation: Meets Criteria

3. **Mildenhall Village Hall Association** – requested £1,254 towards installation of new double door and frame for the village hall to give better access, energy efficiency and security. Recommendation: Meets Criteria
4. **Marlborough Brandt Group** – requested £1,241 towards development of a new website which will promote their work and enable young people to volunteer in their development work. Recommendation: Meets Criteria

12 Any Other Questions

The Chairman will invite any remaining questions from the floor.

13 Date of Next Meeting

To note that the next meeting of the Area Board is due to be held on Tuesday 16 July 2013, starting at 7.00pm.

Future Meeting Dates

Tuesday, 16 July 2013

7.00 pm

Broad Hinton Village Hall, Yew Tree Lane, Broad
Hinton SN4 9RH

Tuesday, 24 September 2013

7.00 pm

Marlborough Town Hall, 5 High St, Marlborough
SN8 1AA

Tuesday, 26 November 2013

7.00pm

Kennet Valley Hall, Lockeridge, Marlborough,
SN8 4EL

MINUTES

Meeting: MARLBOROUGH AREA BOARD
Place: Marlborough Town Hall, Council Offices, 5 High Street, Marlborough SN8 1AA
Date: 29 January 2013
Start Time: 7.00 pm
Finish Time: 9.30 pm

Please direct any enquiries on these minutes to:

James Hazlewood (Senior Democratic Services Officer), Tel: 01722 434250 or (e-mail) james.hazlewood@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Chris Humphries (Chairman), Cllr Nick Fogg (Vice Chairman), Cllr Peggy Dow and Cllr Jemima Milton

Cllr Dick Tonge

Wiltshire Council Officers

James Cawley, Service Director Adult Care Commissioning
Andrew Jack, Marlborough Community Area Manager
Mia Fairfield, Media Relations Officer
Kevin Sweeney, Operations Manager, Youth Development Service

Town and Parish Councils

Marlborough Town Council – E Fogg, B Castle, G Loosmore, Noel Barrett-Morton, Marion Hannaford-Dobson, Val Compton, S Dobson

Aldbourn Parish Council – Alan Phizacklea

Avebury Parish Council – K Howell

Berwick Bassett & Winterbourne Monkton Parish Council – Bill Baxter

Broad Hinton & Winterbourne Bassett Parish Council – James Keith, G Martin

Fyfield & West Overton Parish Council – Paul Burrabridge

Ogbourne St Andrew Parish Council – J Jimenez

Preshute Parish Council – Susie Fisher

Ramsbury & Axford Parish Council – Sheila Glass

Partners

Wiltshire Police – Inspector Matt Armstrong

Wiltshire Police and Crime Commissioner – Angus Macpherson

Wiltshire Fire & Rescue Service – Mike Franklin

Marlborough Area Development Trust – Martin Cook

Marlborough Chamber of Commerce – Peter Davison

Marlborough Youth Centre – Jan Bowra, Katherine Ford

Marlborough News Online – Tony Millett

Total in attendance: 49

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and invited the Councillors and Officers present to introduce themselves.</p> <p>The Chairman also noted those Town and Parish Council representatives who were in attendance.</p>
2	<p><u>Apologies for Absence</u></p> <p>None.</p>
3	<p><u>Minutes</u></p> <p>The minutes of the meeting on 27 November 2012 were approved as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Information Items</u></p> <p>The Chairman referred to the following announcements, details of which were set out in the agenda</p> <ul style="list-style-type: none"> a. Wiltshire Online – Connectivity and Provision (pages 23-24) b. The Legacy of 2012 (pages 25-26) <p>The meeting also noted the launch of a new community blogsite for the Marlborough Community Area. This web resource allowed people to post and share events, news, information and suggestions on local issues. http://marlborough.ourcommunitymatters.org.uk/</p> <p>The Chairman also noted that he had agreed to take item 6 (Kennet Place Car Park) as part of the Cabinet Member's presentation at item 9.</p> <p>The Chairman also announced that he had agreed to accept an item of Urgent Late Business onto the agenda, relating to an application for the Community Asset Transfer of the toilets at George Lane, Marlborough to Marlborough Town Council.</p>

6	<p><u>Kennet Place car park</u></p> <p>As noted above, this item would be considered as part of item 9 (minute 9 refers).</p>
7	<p><u>Pedestrian Crossing at Bridewell Street</u></p> <p>The Chairman noted the information set out on the agenda, which reported that, following the refusal of a planning application for the demolition of a listed wall on the Marlborough College site to allow a pedestrian crossing to be installed on Bridewell Street, Marlborough, no appeal has been lodged to date. If such an appeal were to be lodged, it was anticipated that the Area Board would be asked to give a view on whether a pedestrian crossing would be supported locally.</p>
8	<p><u>Parish Forum Traffic Initiative</u></p> <p>James Keith, Chairman of the Parish Forum, gave an overview of this project which sought to resolve the conflict between traffic and pedestrians in the villages, with particular regard to addressing speeding traffic. The project had engaged the services of traffic consultant Ben Hamilton-Bailie, who had identified and recommended a range of measures tailored to the specific needs and priorities of each village.</p> <p>There were now 10 separate traffic groups, with over 50 people directly involved and another 50 having contributed ideas.</p> <p>James thanked the Highways officers from Wiltshire Council who had engaged with the scheme and assisted in the production of plans for some of the measures. It was hoped that Highways would continue to support the initiative and to seek opportunities to integrate the measures into planned resurfacing and other works. The Area Board was also thanked for its support through £17,300 of funding.</p> <p>Councillors Jemima Milton thanked James for the presentation and for his enthusiasm in driving the project forward.</p>
9	<p><u>Visiting Cabinet Representative - Councillor Dick Tonge</u></p> <p>Councillor Dick Tonge, Cabinet Member for Highways and Transport, was present as the visiting Cabinet Member.</p> <p>Councillor Tonge referred to the previous presentation on the Traffic Initiative, welcoming the project and commenting that Wiltshire Council supported this type of community-led approach across all services.</p> <p>Referring to Kennet Place Car Park (deferred from item 6), Councillor Tonge reported that it was proposed to reclassify the car park from “premium” to</p>

	<p>“standard”. This would have no impact on the daily charge, but would reduce the cost of a season ticket from around £1200 to around £400, and would encourage nearby residents to use this under-used facility.</p> <p>The point was made that £400 was still higher than a normal on-street residents’ parking scheme (around £100). However, the Cabinet Member reiterated that this was a significant reduction on the current costs.</p> <p><u>Decision</u> The Marlborough Area Board supports the reclassification of the Kennet Place Car Park from Premium to Standard.</p> <p>Councillor Tonge then gave an overview of his area of responsibility, explaining that this included new roads, repair of existing roads, road safety, gritting, and pot holes to name but a few. Referring to the road safety element, this was undertaken in partnership with the Police and the Fire Service, with initiatives such as Safe Drive Stay Alive, a road show targeting young people with hard hitting facts and true stories of road accidents, including testimony from victims and families. In relation to gritting and winter weather, voluntary groups were being set up to allow local people to manage the farmers who helped clear minor roads with ploughs, allowing Highways officers to focus on keeping the A and B roads clear of snow and ice.</p> <p>The Chairman invited questions, which were put as follows:</p> <ul style="list-style-type: none"> • In relation to speed limits, Councillor Tonge explained that the Council was required to adhere to government criteria to ensure consistency across the county. • Congratulations and thanks were offered to the gritting crews for their hard works so far this winter. Councillor Tonge undertook to pass this on and added that 1 ton bags of salt could be made available to Parish Councils who wished to undertake snow and ice clearing in their villages. • Referring to an incident where snow had drifted across the A4361 due to the absence of hedgerows, Councillor Tonge explained that the Highways service had no powers to require landowners to plant hedges. However, these types of issues would be reviewed at the end of each winter season, and solutions identified for the following year.
10	<p><u>Youth Service Update</u></p> <p>Kevin Sweeney, Operations Manager for the Youth Development Service, gave an update on changes to the Youth Service in Wiltshire. A report was tabled to replace the one included in the agenda, and which set out the local picture. This report is attached as Appendix 1 to these minutes.</p> <p>Kevin made particular reference to Youth Advisory Groups (YAGs) which were designed to build on the work of Community Area Young People’s Issues Groups (CAYPIGs) and to encourage young people to have a more active role</p>

	<p>in shaping services to the community.</p> <p>The Area Board thanked Kevin for the update, and Councillor Jemima Milton encouraged young people from the villages to get involved.</p>
11	<p><u>Police and Crime Plan</u></p> <p>The Chairman welcomed Angus Macpherson, Police and Crime Commissioner (PCC) for Wiltshire, who was present to introduce himself and to speak about the Draft Police and Crime plan.</p> <p>Mr Macpherson explained that he, or a representative from his office, would be attending all Area Boards and that he saw the boards as the mechanism for the public to directly engage with him. His role as PCC was to set the £100 million budget for policing in Wiltshire and Swindon, and to hold the Chief Constable to account on operational matters.</p> <p>The PCC was currently producing the draft Police and Crime plan, which would set out the priorities for policing and which sought to develop strong communities and to help them become safer communities. The consultation on the draft plan would run from 18 February to 10 March, and was available on the PCC website: www.wiltshire-pcc.gov.uk</p> <p>Responding to a question regarding front line police numbers, Mr Macpherson commented on the recent press coverage on the recent police recruitment exercise where the website had crashed after receiving over 300,000 hits. He also stated that he and the Chief Constable were committed to maintaining frontline police levels as they were now, and also to developing a Special Constabulary to help address the peaks and troughs in workload.</p> <p>The Chairman thanked Mr Macpherson for attending, and used the opportunity to offer his congratulations to Mike Tupman, a Special Constable in Marlborough who had been awarded the MBE in the New Year honours for “services to policing and to the community of Marlborough”. The Area Board joined in congratulating Mike, and it was agreed that the Chairman would write to Mike on behalf of the Area Board.</p>
12	<p><u>Community Area Transport Group (CATG)</u></p> <p>Andrew Jack, Marlborough Community Area Manager, introduced the item, referring to the report set out in the agenda at page 31-34. The Community Area Transport Group was a sub-group of the Area Board, which made recommendations to the Area Board on a transport budget of £13.5k, of which £3k was remaining for 2012/13.</p> <p>The report summarised the meeting of the CATG on 15 January and set out a number of recommendations.</p>

	<p><u>Decision</u> That the recommendations of the CATG be supported, as follows:</p> <ul style="list-style-type: none"> • Following the successful trial period, to adopt the current one-way system north of St Peter’s Church, Marlborough, but with a contra-flow (e.g. two way) for cyclists. • To use up any remaining underspend from the 2012/13 budget to further develop a scheme with Baydon Parish Council for physical traffic calming on Ermin Street, Baydon. Noted that the scale of the scheme would be beyond the CATG’s budget and would require a bid to the Substantive Fund. • To award £250 to Avebury Parish Council towards the cost of large planters on the High Street. <p><u>Reasons</u> – <i>As set out in the report.</i></p>
13	<p><u>Community Area Grant Scheme</u></p> <p>The Area Board considered a number of applications for Community Area Grant funding. The Community Area Manager introduced each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p> <p>In relation to the application from The Greatwood Charity, concern was raised in relation to the level of reserves held by the Charity (£260k). However, the applicant advised that these figures were incorrect and should actually be £80k and a further £12k in restricted funds. This addressed the concerns, however the applicants were requested to submit the correct figures as a condition of the grant.</p> <p><u>Decision</u> Greatwood Charity was awarded £994 towards purchase new educational / learning material that will improve the standard of quality of courses run for young people with Special Educational Needs (SEN)</p> <p><u>Reason</u> – <i>The application met the Community Area Grants Criteria 2012/13.</i></p> <p>In relation to the application from Marlborough Tennis Club, concern was raised in relation to the surplus from 2011 (£9,122). The applicant advised that this and the reserves held were earmarked for providing a permanent location for the club, which was the only one in the area not to have a base.</p> <p><u>Decision</u> Marlborough Tennis Club was invited to resubmit their application to the next meeting, giving more details about the surplus and reserves held by the club.</p> <p><u>Decision</u> Inside Out was awarded £960 towards funding a number of day trips and learning excursions for members of this group who have learning</p>

difficulties, and their carers.

Reason – *The application met the Community Area Grants Criteria 2012/13.*

Decision

Kennet Community Transport was awarded £5,000 towards the deposit for a new community minibus.

Reason – *The application met the Community Area Grants Criteria 2012/13.*

Decision

Transition Marlborough was awarded £850 towards developing publicity for a range of activities including community sales, thermal efficiency for residential properties, a series of public lectures and bursaries for environmentally themed training courses.

Reason – *The application met the Community Area Grants Criteria 2012/13.*

In relation to the application from Marlborough Chamber of Commerce, it was noted that, on the previous evening, Marlborough Town Council had agreed to support a proposal for re-deployable CCTV. In the light of this development, the recommendation in the report was amended to defer the application, for further consultation.

In general, the Area Board and the whole meeting supported and welcomed the principle of CCTV on the High Street, and thanked those involved in bringing this project forward over the past 11 years.

Decision

The application from Marlborough Chamber of Commerce for CCTV was DEFERRED

In relation to the application from Kennet Valley Arts Trust, hope was expressed that the tickets could be subsidised for young people and those on low incomes. The applicant advised that prices may be fixed by contract, but that concessions could be considered.

Decision

Kennet Valley Arts Trust was awarded £2,500 towards developing a series of performances, broadcast live from prestigious venues such as Covent Garden or the Bolshoi Ballet and shown to audiences in Marlborough Town Hall.

Reason – *The application met the Community Area Grants Criteria 2012/13.*

Decision

The application from Grove Farm Woodland Skills and Survival Centre was refused.

Reason – *The application did not meet the Community Area Grants Criteria 2012/13.*

14	<p><u>Surplus Area Board Funding</u></p> <p>It was noted that any remaining unallocated funding in the Area Board budget would be lost, and so this item sought to identify a project to use up the remaining funds (£11,277).</p> <p>Councillor Nick Fogg introduced the report at page 85 of the agenda, which set out proposals for the creation of electrical points along Marlborough High Street. It was hoped that this would reduce the need for generators during the Mop fairs, the market, and possibly also the Jazz Festival. This in turn would reduce environmental and noise pollution, thus improving air quality and the general amenity of the High Street.</p> <p>During debate, a number of questions and points were raised, as follows:</p> <ul style="list-style-type: none"> • The Highways department supported the principle of the idea, and the works could be scheduled to coincide with the planned resurfacing of the high street in the summer of 2013. • Concern was raised that community money was being spent on something which would be largely of benefit to businesses. Councillor Fogg assured the meeting that the Showman’s Guild would be contributing to the capital works, and there would be a charge for using the electrical points, which would fund on-going costs. • It was suggested that the ducting for the cables be installed with the resurfacing, which would allow the more expensive cabling and main points to be installed at a later date. • The report noted that most European towns had this type of system, but that it would be the first of its kind in the UK • The suggestion was also made that the system could be adapted at a later stage to allow for the charging of electric cars. • It was acknowledged that the Town Council had not been consulted on the proposals yet, but that this would be undertaken as part of a wider consultation, if the funding was ringfenced for this project. <p><u>Decision</u> The Marlborough Area Board agreed to allocate its remaining 2012/13 budget (£11,277) to this initiative on condition that further information is provided at the next Area Board meeting particularly around match funding and management of the project, seeking to create electrical points along Marlborough High Street, thereby reducing both environmental and noise pollution during occasions such as the Mop Fairs and markets.</p>

15	<p><u>Area Board Achievements</u></p> <p>In view of the lateness of the hour, this item was not discussed at the meeting. However, the report was in the agenda at page 91, and the slides are attached to these minutes as Appendix 2.</p>
16	<p><u>Partner Updates</u></p> <p>a. Wiltshire Police</p> <p>The report at page 95 was noted. Inspector Matt Armstrong added that the alignment of sectors within Wiltshire and Swindon was being reviewed, which may result in Marlborough being covered under the Northern Sector (Swindon), although this would have no impact on frontline personnel or resources.</p> <p>b. Wiltshire Fire and Rescue</p> <p>Mike Franklin of Wiltshire Fire and Rescue noted that there had been only 5 fires in the Community Area during December. The full report was set out at page 99.</p> <p>c. NHS Wiltshire</p> <p>Noted the report at page 101.</p> <p>d. Parish Forum</p> <p>No update.</p> <p>e. Town / Parish Councils</p> <p>No update.</p> <p>f. MADT (Marlborough Area Development Trust)</p> <p>No update.</p> <p>g. Community Area Young People's Issues Group (CAYPIG) / Youth Advisory Group (YAG)</p> <p>Noted that report at page 103.</p>
17	<p><u>Any Other Questions</u></p> <p>The Chairman referred to the tabled report which had been noted at the start of the meeting, and invited the Mayor of Marlborough, Cllr Edwina Fogg, to introduce the item.</p>

	<p>The application was for the transfer of the Public Toilets at George Lane, Marlborough, to the ownership of the Town Council. However, this was as part of a wider plan to sell the under-used and poorly signed toilets at Chantry Lane, and to use the funds to refurbish the toilets at the Town Hall, and at George Lane. Wiltshire Council had agreed to lift the covenant restrictions on the Chancery Lane site to allow the plan to be funded by the sale of the site on the open market.</p> <p>The Area Board expressed its full support for the project and endorsed the plans.</p> <p><u>Decision</u> The Marlborough Area Board approved the Community Asset Transfer of the public conveniences at George Lane car park, Marlborough (as set out in the tabled plans), to the ownership of Marlborough Town Council.</p> <p><u>Reason</u> – <i>As set out in the report, and in accordance with the Community Asset Transfer process.</i></p> <p>Councillor Dow raised the issue of speeding traffic on Herd Street, running up towards the golf course. A metrocount had proved that there was speeding at this site, and following a recent accident involving a pedestrian, Councillor Dow suggested that signage be erected at that point. This was supported and it was agreed to refer this to the CATG.</p> <p>In response to a request for a presentation on how GPs would operate under the new Healthcare arrangements, it was noted that a presentation on this had been received at the previous Area Board meeting. However, it was hoped to have more regular information from the new Clinical Commissioning Group (CCG).</p> <p>Responding to a question regarding the bus stop outside Ladbrokes, Andrew Jack explained that the CATG had purchased a bench to go at this location, but that it had not been possible to install due to lack of agreement with the shops. It would now be placed on the opposite side of the road. Marlborough Town Council had also advised that they were investigating installing bus shelters along the High Street</p> <p>As this was the last meeting of the Area Board before the elections in May, the Chairman wished everyone well. The meeting also thanked the Chairman for his chairing over the past four years.</p>
18	<p><u>Close</u></p> <p>It was noted that the next meeting of the Marlborough Area Board would be on Tuesday 28 May 2013, 7pm at Marlborough Town Hall (TBC).</p>
<p><u>Appendix 1 - Youth Service update report</u></p>	

Appendix 2 - Area Board Achievements

Youth Work Report to Marlborough Area Board -29th January 2013

Background

Youth work is a part of the Integrated Youth Service and we provide a range of services to young people from open access youth work to targeted support for those young people with additional needs to young people requiring specialist services.

Youth Work Offer

“Wiltshire Council’s Youth work provision is ‘needs led’, developmental and community based. It is built on a youth work curriculum. This means: that we keep the needs of young people central to our practice at all times; that we work with them in the context of their own communities; and that we help them to develop the wide range of skills, knowledge and understandings they need to make a success of their transition from ‘child’ to ‘independent adult and active citizen’. Clearly, this indicates that there is far more to youth work than the stereotype of supervising young people playing pool and table tennis in youth clubs. The latter bears little relation to the reality and breadth of the work, which when accurately described is all about the skilful and subtle art of informal education” **Learning from Life, July 2010, Wiltshire Council**

Future of Youth Work in Malborough

Since 2009 the Council has used the Staffing Funding Formula to allocate the funds we have available across each Community Area so that everyone can see that there is a fair allocation. The formula is as follows:

- 25% of the total budget as a fixed amount for each community area
- 50% based upon the numbers of 13-19 year olds in each community area
- 10% based upon deprivation using the indices of multiple deprivation
- 10% based upon rurality/sparsity
- 5% held centrally to cover emergency and/or training/maternity cover

There are no plans to change this arrangement so whatever the size of the youth work budget it will be allocated across the County using the above. Clearly I do not know what the future holds or how the Council will decide what it’s priorities are in the future, but to date Wiltshire has remained committed to providing services for young people at a time when other Authorities have significantly reduced their spend on youth work.

Youth Advisory Groups (YAGs)

The Wiltshire 11-19 Commissioning Strategy was agreed by Cabinet and the Wiltshire Children & Young People’s Trust in September 2011. This included the implementation of a new local Youth Work Offer.

Part of the Wiltshire Youth Work Offer includes the formation of Youth Advisory Groups with standard terms of reference in each community area, led by young people. These groups will be linked to Area Boards and chaired by a young person under 25. Over 50% of the members will be under 19 years of age and the groups will play a key role in improving the coordination of positive activities for young people in local areas. This will involve encouraging partnerships that avoid overlap and fill gaps.

The groups will also be involved in planning and shaping local services from a young person's perspective. Furthermore they will help local young people know what opportunities and activities are available for them to access. Mechanisms will be established so that knowledge and ideas can be shared between the groups across the county.

The purpose of YAGs is to build on the work which Area Boards and young people have completed through their local Community Area Young Peoples Issues Group (CAYPIG) around increasing the voice and influence of young people. YAGs are a development of the CAYPIG and will be very much an opportunity for young people to hold local providers of services, including Wiltshire Council, to account for the service they provide and to also work with young people to see how we can improve services.

It is for each Area Board to decide through consultation with young people whether they wish to retain the CAYPIG and link this to the YAG or to replace the CAYPIG with the YAG. This is a local decision and to date across the County different community areas have taken different decisions which is fine as we are keen to respond to local demands. This is part of our ongoing commitment to ensure that young people are involved in influencing the design and delivery of services they use and key to this is the involvement of young people in Area Boards

Local Picture

The development of a local YAG was discussed at the last CAYPIG meeting on 28th November 2012 and there is still a lot of work to be done to get this established. Councillor Milton has kindly agreed to represent the Area Board on the YAG, Jan Bowra has made a presentation to St John's school and met with the young people who will be representing the school. Jan will be organising the next YAG meeting in mid February to shape the new group and also to nominate a Chair. Jan will ensure there is a regular progress report to the Area Board

Kevin Sweeney

29th January 2013

Marlborough Area Board

Working for the
local community
2009 -2013

Wiltshire Council
Where everybody matters



Wiltshire Council
Where everybody matters

Projects supported

The Marlborough Area Board has awarded £161,226 to support 90 local projects helping to lever in over £367,400 in of external funding

Here is a small selection of the great projects we have been able to support

Wiltshire Council
Where everybody matters

Projects supported

Provide a Christmas community event in Marlborough
• £2,000 awarded by the Board
• 2009

Activities through Christchurch Friendship drop-in club
• £900 awarded by the Board
• 2009

Replace heating system with more efficient system – Kennet Valley Hall
• £2,000
• 2010

Wiltshire Council
Where everybody matters

Projects supported

- 4 Public Access Defibrillators and provide CPR, 1st Aid and CPAD training - Ramsbury
 - £3,400 awarded by the Board
 - 2011
- Restoration of 17th century kitchen – The Merchant’s House
 - £3,678 awarded by the Board
 - 2012
- Modular umbrellas for Marlborough Communities Market
 - £5,000
 - 2012

Improving local roads

The Marlborough Area Board and the Community Area Transport Group has awarded £40,845 to support local highway projects that have been identified by the community

Here is a list of some of the local projects we have been able to support:

Improving local roads



Experimental one-way system on Marlborough High St north of St Peter's Church



A new pedestrian refuge on the A4 at Savernake



New signage around the pedestrian crossing at St Peter's School Marlborough

Wiltshire Council
Where everybody matters

Improving local roads



New traffic management measures on the A4361 at Winterbourne Monkton



New street lights at Chantry Lane, Marlborough



Changes to the pavement at Avebury Trusloe to make crossing the A4361 for the bus safer

Wiltshire Council
Where everybody matters

Investing in young people

The Marlborough Area Board has awarded £35,000 to support young people's projects

Refurbishing and replacing equipment at village playgrounds

New equipment, games and toys for local pre-schools and after-school clubs

Funding for the Sk8 n' Scoot competition at Marlborough's skatepark

Equipment for Marlborough Cricket Club's Junior Academy

A programme of summer activities for Marlborough youth centre and Aldbourne youth council, 2012

Wiltshire Council
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The Queen's Jubilee



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Where everybody matters

Looking forward

- We will raise awareness and increase participation in the work of the Area Boards.
- We will provide new ways for all sections of the community to have a say
- We will help local people get more involved in the design and delivery of local services

Wiltshire Council
Where everybody matters



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Where everybody matters

Marlborough Area Board
28 May 2013

Appointments to Outside Bodies, and Constitution of and Appointments to Working Groups 2013/14

1. Purpose of the Report

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2013/14.

2. Background

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at Appendix A. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. Similarly, the Area Board is invited to reconstitute the Working Groups set out at Appendix B, with the Terms of Reference set out at Appendix C, and to make appointments to these groups. These appointments are for 2013/14.

3. Main Considerations

- 3.1. In 2010, all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of reference are set out at Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget to Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. Some Area Boards also established Shadow Community Operations Boards to discuss and facilitate the development of Campus proposals. Similarly, these Groups were established as part of the Council's corporate programme for Campuses, and so the Terms of Reference cannot be amended.
- 3.3. Some Area Boards have established other Working Groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required.
- 5.2. [Protocol 3](#) in the Council's [Constitution](#) sets out Guidance to Members on Outside Bodies.

6. Environmental Impact of the Proposals

- 6.1. None.

7. Equality and Diversity Implications

- 7.1. None.

8. Delegation

- 8.1. Under Wiltshire Council's constitution (Part 4, paragraph 5), appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 8.2. The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

9. Recommendation

- 9.1. The Area Board is requested to:
 - a. appoint Councillor representatives to Outside Bodies as set out at Appendix A.
 - b. agree to reconstitute and appoint to the Working Group(s) as set out at appendix B.
 - c. note the Terms of Reference for the Working Group(s), as set out at Appendix C.

Report Author:

Roger Bishton

Democratic Services Officer

Tel: 01225 713035

Email: roger.bishton@wiltshire.gov.uk

Appendices:

Appendix A – list of appointments to Outside Bodies

Appendix B – list of appointments to Working Group(s)

Appendix C – Terms of Reference for Working Group(s)

Unpublished background documents relied upon in the preparation of this report

None.

WILTSHIRE COUNCIL OUTSIDE BODIES

Outside Body Title (A to Z)	Appointed By	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed	Rep for 2012/13
Avebury Solstice Operational Planning Meeting	Area Board - Marlborough	Representing the Highway Authority	Event Safety	6 Meetings per year	No	1 member + 1 officer	Cllr Jemina Milton
Avebury World Heritage Site Steering Committee	Area Board - Marlborough	Public and national interests and concerns	Conservation, Management and Guardianship of the World Heritage Site	3 meetings per year	No	1 member & Heritage Champion Member	Cllr Jemina Milton
Avebury World Heritage Site Traffic & Visitor Management Group	Area Board - Marlborough	Public and national interests and concerns	Conservation, Management and Guardianship of the World Heritage Site	4 meetings per year	No	1	Cllr Jemina Milton
Marlborough Youth Issues Group (CAYPIGS)	Area Board - Marlborough	So young people can present ideas to councillors and council	Youth issues and democracy	4 meetings per year	Yes	Up to 2	Cllr Peggy Dow

Appointments to Working Groups **Marlborough Area Board**

Community Area Transport Group:

Previous Representatives who were appointed for the Municipal Year 2012/2013:-

- Cllr Chris Humphries (Wiltshire Council) (Chairman)
- Cllr Jemima Milton (Wiltshire Council)
- Cllr Peggy Dow (Wiltshire Council)
- Town Cllr Graham Francis (Marlborough Town Council)
- Parish Cllr James Keith (Broad Hinton & Winterbourne Bassett PC, and Parish Forum)
- Parish Cllr Joan Davies (Savernake PC)
- Parish Cllr Nic Coome (Chilton Foliat PC)
- Parish Cllr Ruth Scrivens (Fyfield & West Overton PC)
- Parish Cllr Tamsin Witt (Baydon PC)
- Mark Austen (Baydon Traffic Calming working group)
- Steve Hind (Wiltshire Council Highways officer)
- Martin Cook (Wiltshire Council Highways officer)
- Spencer Drinkwater (Wiltshire Council Highways officer)
- Steve Cross (Wiltshire Council Highways officer)

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes to do so. It should be noted that CATG is not a constitutional or decision making body and hence proceedings will not be minuted by Democratic Services.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. Speed Indication Devices

To make recommendations to the Area Board as to the locations for speed indicator devices (SIDs) in line with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-023-11)

4. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

5. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

Crime and Community Safety Briefing Paper Marlborough Community Area Board June 2013



1. Neighbourhood Policing

Sector Commander: Insp Mark Thompson

NPT Sgt: Vince Logue, Sgt Barry Reed w.e.f. 15th June 2013

Marlborough Town Centre Team

Beat Manager – PC Anthony Boardman

PCSO – Mark Braithwaite

Marlborough East Rural villages Team

Beat Manager – PC Jeremy Batchelor

PCSO – Jonathan Mills

Marlborough West Rural villages Team

Beat Manager – PC David Tippetts

PCSO Polly Ritchie

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

I would like to start this report in congratulating all the newly elected representatives of the Community and wish them well in their post. We very much look forward to working with you to create even safer and stronger communities.

I would also like to take the opportunity to welcome Sgt Barry Reed from Swindon Town Centre NPT. Barry will be taking over from Vince on the 15th June 2013 and has previously worked in Marlborough as a Police Constable in the 1990's. Vince will remain with Pewsey NPT and I am sure that like me, you would like to thank him for his previous work and wish him well for the future

Over the past few months the team have been out and about carrying out high visibility patrols to deter theft and other crimes in line with their priorities. It would appear that these patrols have been successful as vehicle crime is low. We

continue to urge people not to leave valuables inside cars but accept that they must at times. When this is the case, the boot is the safest option.

Across the sector Marlborough Town has seen a spike in reported Criminal Damage recently. The majority of offences took place over a Saturday night and through good work by NPT officers, 3 youths were identified as being responsible and arrested. They are now being pursued through the criminal justice system. The final thing to note on performance is the levels of violent crime. The majority of these are committed in private space and are domestic related. Naturally like any force we deal very proactively with domestic assaults and work closely with both the injured party and ensuring the offender is brought to justice. Public space assaults tend to be very low level assaults, normally an argument between friends who in the cold light of day decline to pursue any kind of prosecution. Alcohol related assaults connected to licensed premises are very low due mainly to the good working relationships we have with our licensed premises and our partners in Wiltshire Council.

Inspector Mark Thompson

EH Marlborough NPT	Crime				Detections*	
	12 Months to April 2012	12 Months to April 2013	Volume Change	% Change	12 Months to April 2012	12 Months to April 2013
Victim Based Crime	719	692	-27	-3.8%	15%	17%
Domestic Burglary	31	28	-3	-9.7%	10%	4%
Non Domestic Burglary	113	96	-17	-15.0%	1%	2%
Vehicle Crime	105	130	+25	+23.8%	3%	5%
Criminal Damage & Arson	143	129	-14	-9.8%	23%	14%
Violence Against The Person	77	88	+11	+14.3%	45%	59%
ASB Incidents (YTD)	26	28	+2	+7.7%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and significantly better than peers for Domestic Burglary in the previous 12 month period (April 2012 - March 2013).

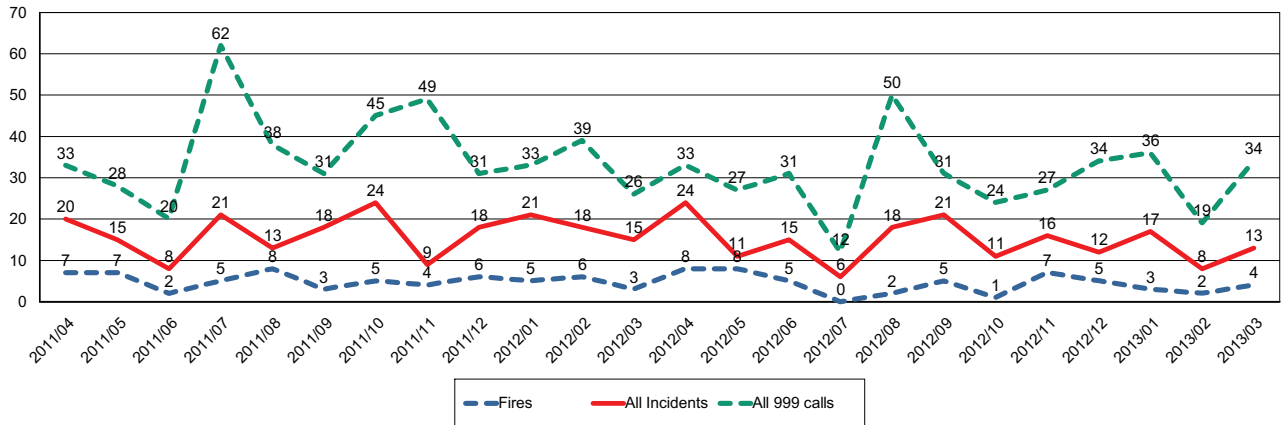
* Detections include both Sanction Detections and Local Resolutions



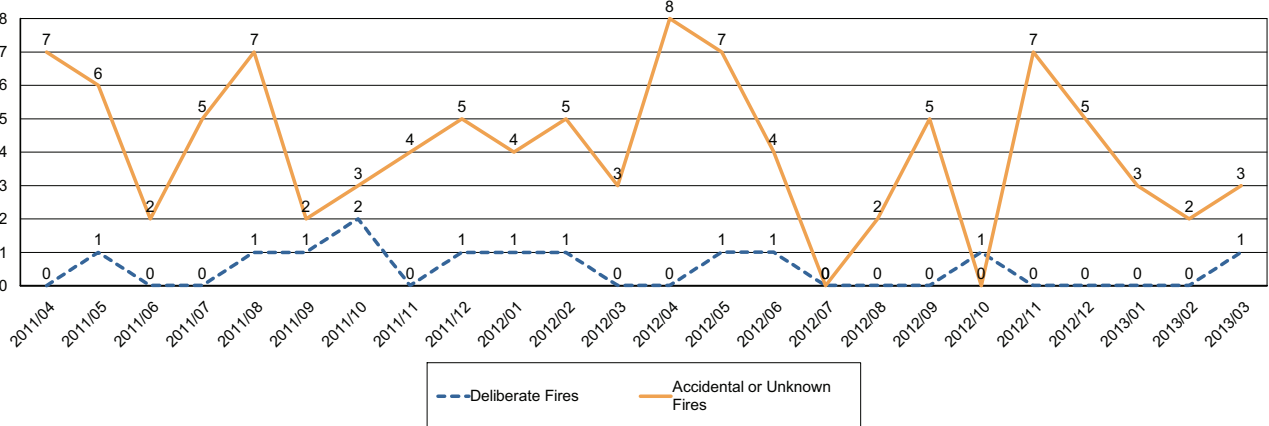
Report for Marlborough Area Board

The following is an update of Fire and Rescue Service activity up to and including March. It has been prepared using the latest information and is subject to change.

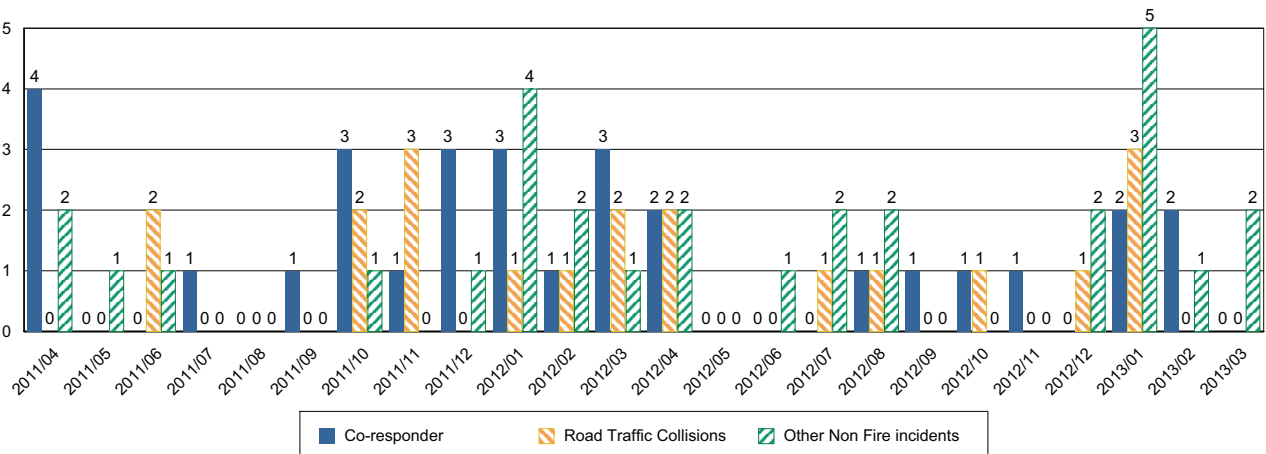
Incidents and Calls



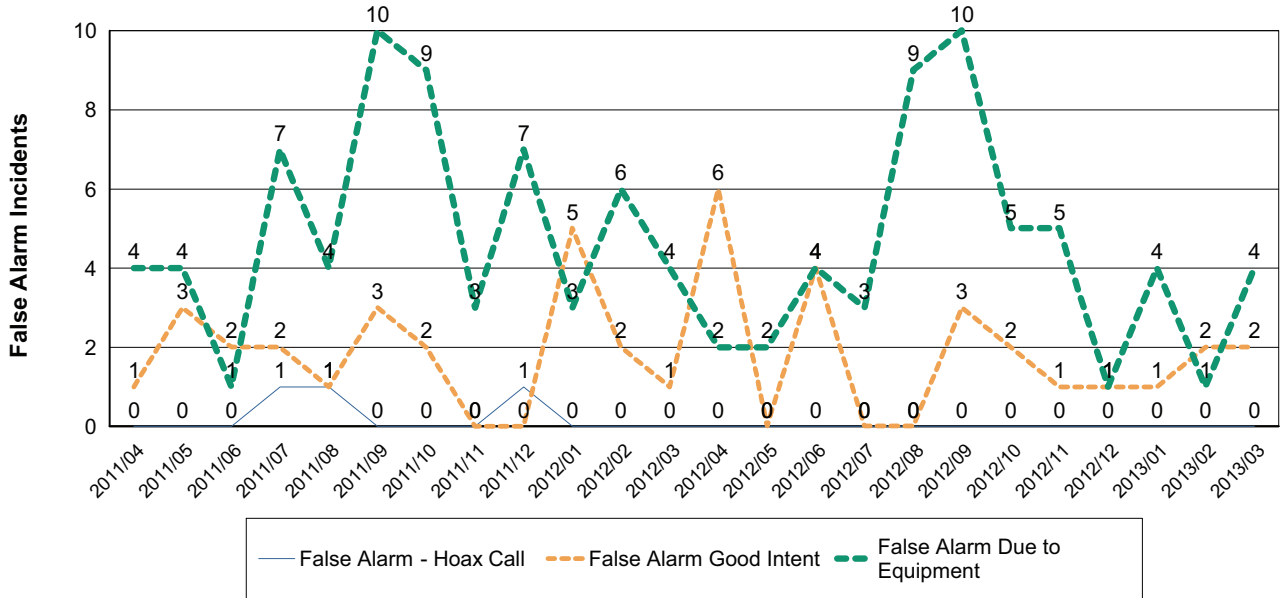
Fires by Cause



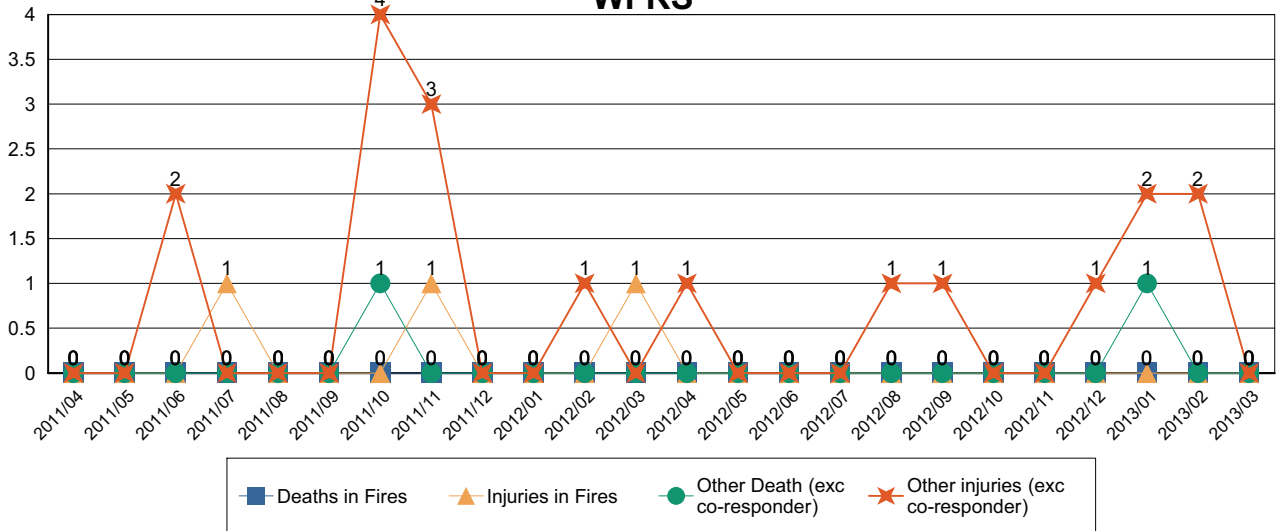
Non-Fire incidents attended by WFRS



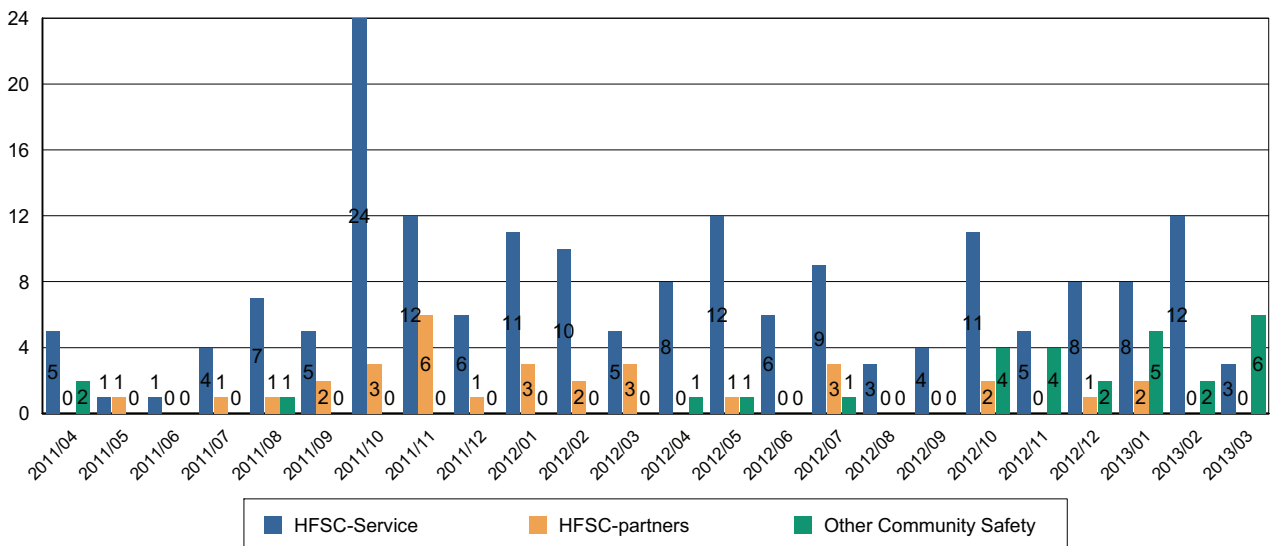
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



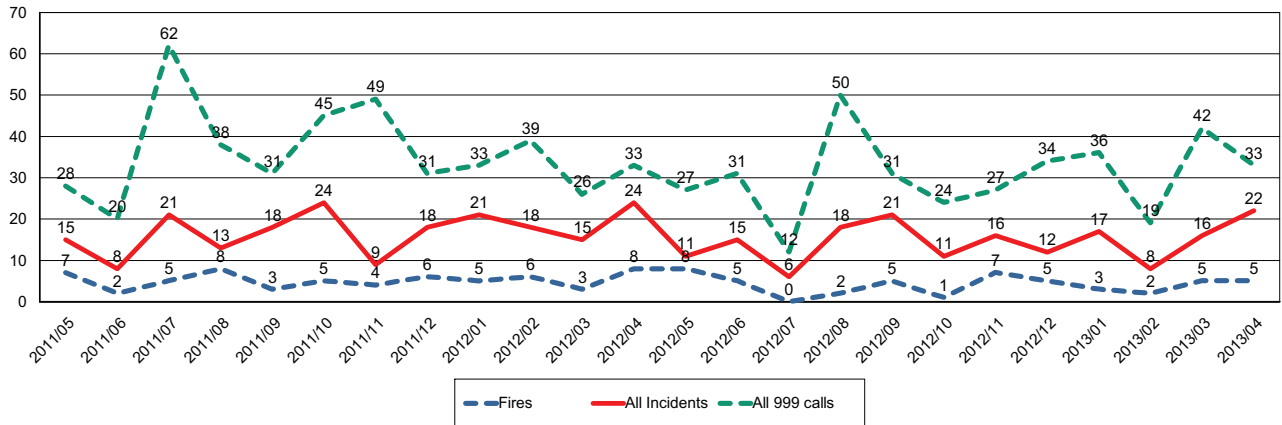
Comments and Interventions overleaf



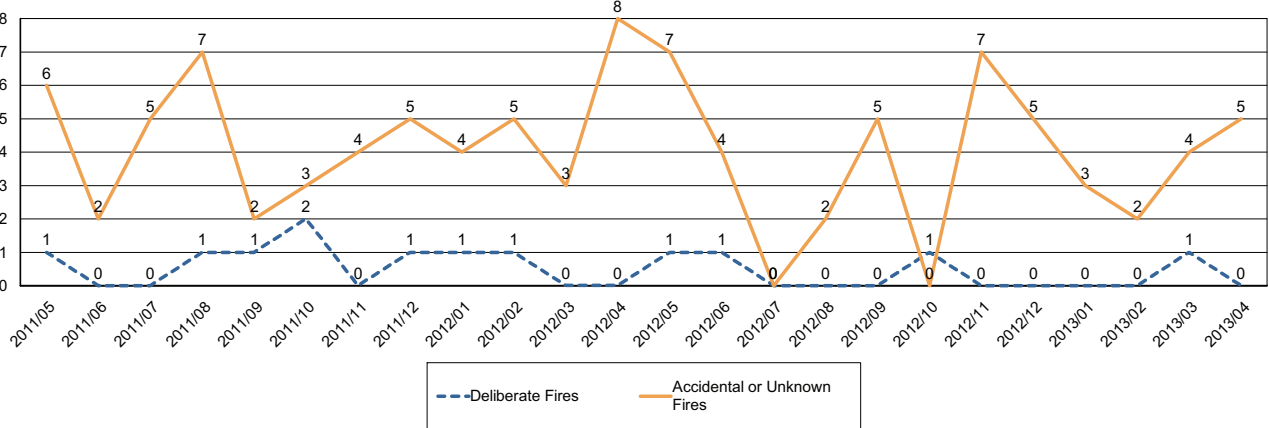
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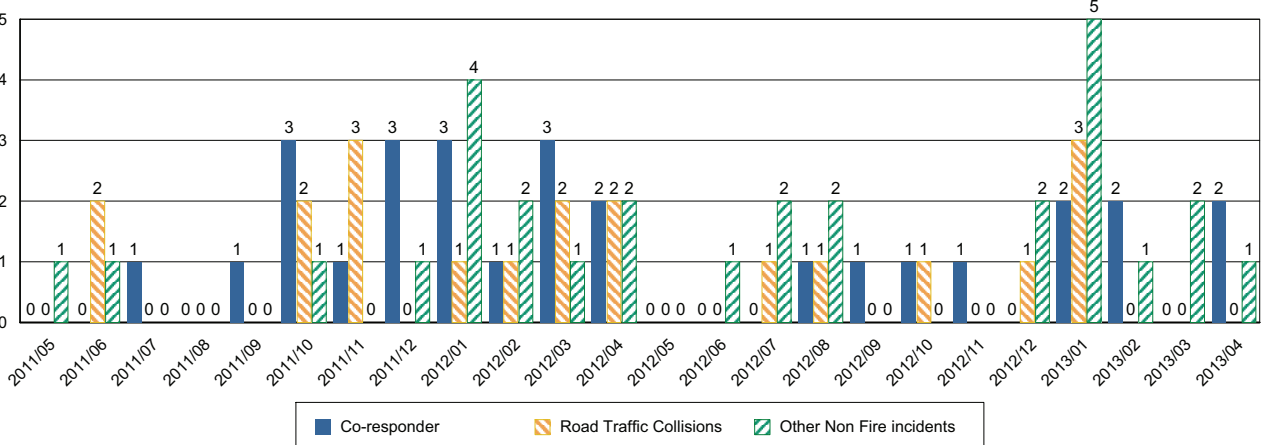
Incidents and Calls



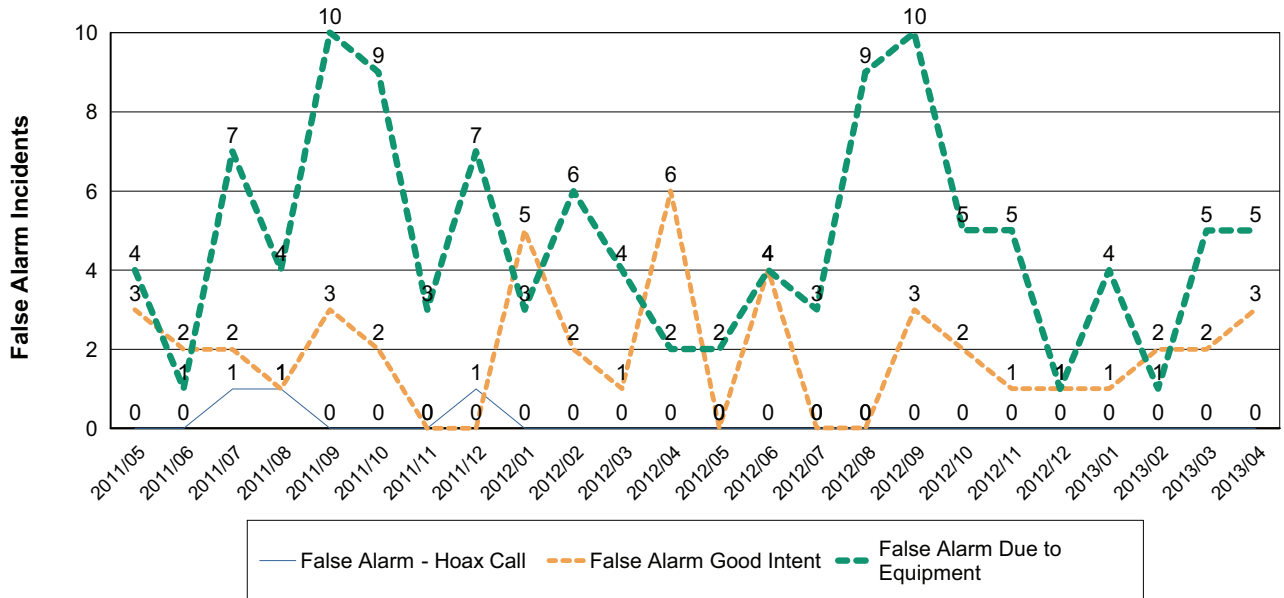
Fires by Cause



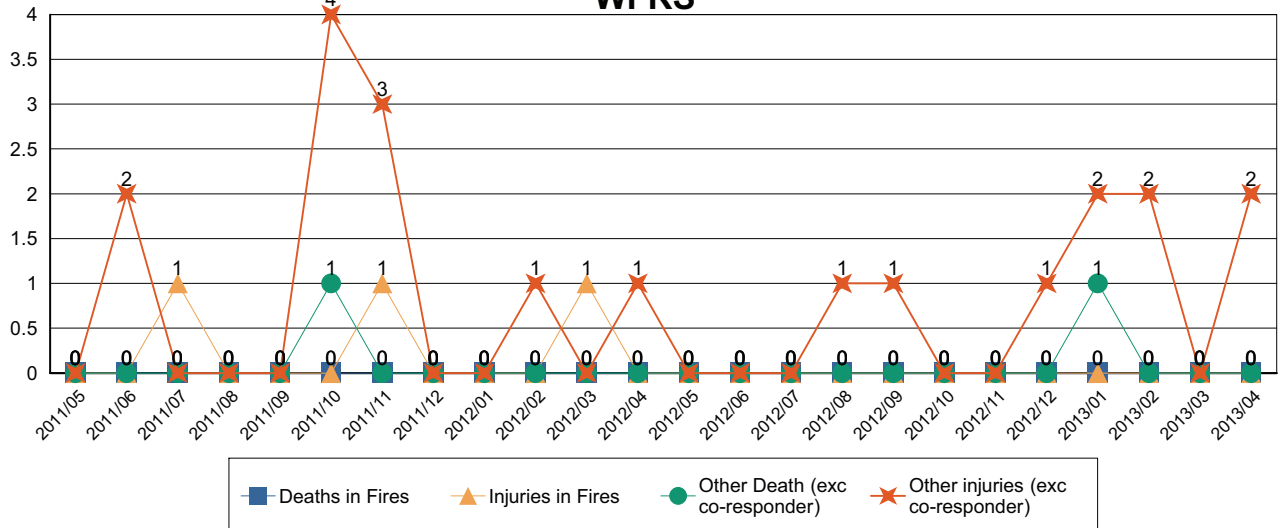
Non-Fire incidents attended by WFRS



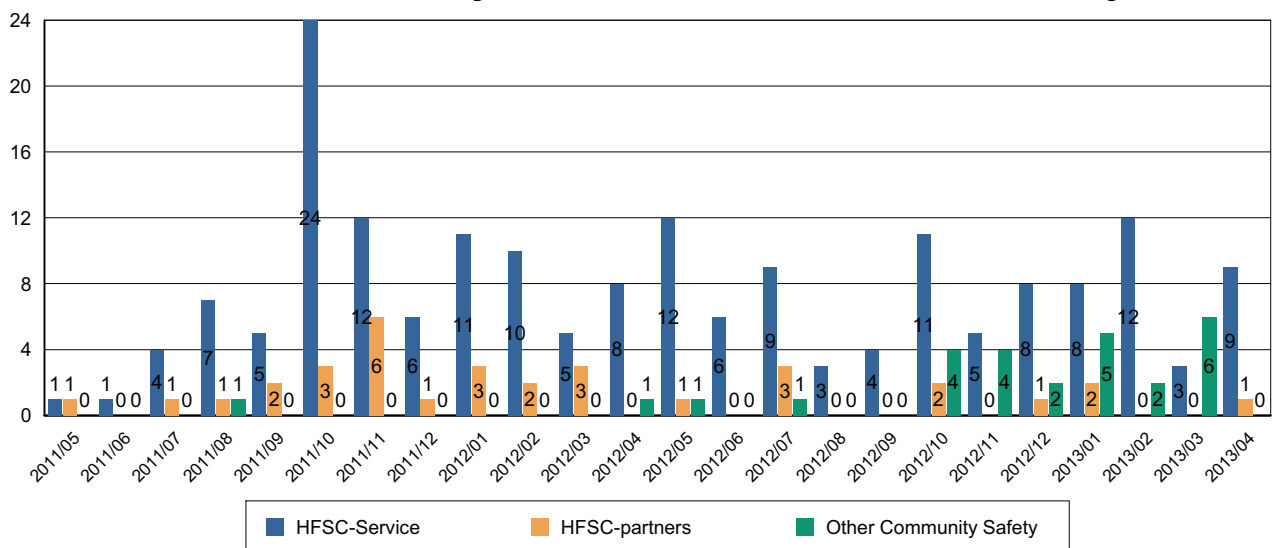
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

February update 2013

Keep warm and well

With the recent heavy snowfall and icy conditions, NHS Wiltshire is urging people to keep warm and well this winter:

“The cold can have serious consequences, increasing the risk of strokes and heart attacks as well as colds and flu,” says Medical Director Steve Rowlands “Wrapping up warm, keeping the heating turned up and keeping a well-stocked medical cabinet incase you do catch a cold or flu are all sensible steps to take.”

“It’s particularly important to stay indoors during very cold weather if you have a respiratory illness – and all elderly people should avoid going out on icy pavements. This means staying at home until later in the morning when the ice has melted. Even if you have a doctor’s appointment first thing, try and reschedule it for later – your surgery will usually be happy to help with this. It’s better to wait than risk falling on the ice.”

NHS Wiltshire has produced five top tips on staying warm and well this winter.

1. **Keep your home warm** – set your central heating to between 65 and 70 degrees Fahrenheit (18-21 degrees centigrade). Heat the room you sit in during the day to 70 degrees, and your bedroom to 65 degrees. When it’s very cold (as it is at present), set the heating to come on earlier so that you’re not waiting for your home to warm up.
2. **Have your flu jab.** Everyone over 65, or with a wide variety of health conditions, is entitled to one free of charge. Immunity takes effect almost immediately, so even though a flu outbreak is currently well underway, you can still protect yourself by getting the jab – just call your GP to make an appointment.
3. **If you do fall ill with flu, it’s best to stay at home.** Flu is caused by a virus, and cannot be treated with antibiotics – so a visit to your GP is not necessarily the best course of action.
4. **Vomiting and diarrhoea bugs** caused by norovirus are common and very infectious. This can be a very unpleasant condition, but the best advice is to stay at home and drink plenty of fluids until the symptoms pass. Norovirus is highly infectious, with an incubation period of between one and three days. For that reason, you should wait 48 hours after symptoms have stopped before going back to work or school.
5. **Keep a well-stocked medicine cabinet**, with supplies of ibuprofen, paracetamol and your favourite cold remedy at hand.

Where to go when you’re ill

The following points should be helpful when deciding who to contact.

- Pharmacies offer over-the-counter medicines and advice. As well as being open during regular retail hours, they operate an out-of-hours service on a rota basis;
- Call NHS Direct for advice on 0845 46 47 or go to www.nhsdirect.nhs.uk. They can give a wide range of advice and information about many conditions;

- Use the minor injuries units at Chippenham and Trowbridge for cuts, burns and other injuries – but not for colds, flu or vomiting;
- Make an appointment with your own GP - an out-of-hours service is also available;
- If it is a genuine emergency, go to your local A&E department or call 999 for an ambulance.

Local campaign to increase teenage booster uptake

As you may know tetanus, diphtheria and polio vaccination is given to young people aged between 13 and 18 as part of the school leavers booster. Locally the vaccine is offered to Year 10 pupils attending Council maintained schools by school nurses. Children attending independent schools are normally vaccinated through their GP practice. Across Wiltshire coverage rates of slightly over 95% have been achieved, which is in line with national averages. However, uptake figures vary significantly between individual GP practices ranging from 76% to 100%. Furthermore there has been little improvement in uptake over recent years. In response to this the Wiltshire Public Health Department have embarked on a campaign to:

- Raise the awareness among both recipients - the teenagers themselves - and their parents;
- the general public and
- local clinicians.

The campaign has been developed in partnership with young people and involves texting, posters and signposting to pertinent websites including Sparksite and the Healthy Schools websites.

The campaign began on the 7th January 2013 for about three months, with around 14,500 texts going out to teenagers on 15th January 2013. A press release will also go out after this date and posters will be displayed in local libraries and schools throughout January, February and March. It is envisaged that the campaign will be evaluated mid 2013.

The next PCT Board Meeting will be held on **Thursday 27 February** – venue to TBC – please refer to the NHS Wiltshire website: www.wiltshire.nhs.uk
 Members of the public are welcome to attend. Papers are published a week before the meeting on or on request from Stacey Saunders, NHS Wiltshire, email: stacey.saunders@wiltshire.nhs.uk
www.wiltshire.nhs.uk

March 2013 update

This update will be the last from NHS Wiltshire; from April 1st 2013 the commissioning of local health care services will be managed by Wiltshire Clinical Commissioning Group, who will provide the first of their updates to Local Area Boards next month. In the meantime, a message from NHS Wiltshire's Chairman, Tony Barron, as the PCT hands over the baton of responsibility:

In 2006, I took the helm of NHS Wiltshire, a new Primary Care Trust merging three smaller organisations. Today, as we move towards a new model of NHS commissioning, I would like to record some of the ways in which NHS Wiltshire has made a difference.

When the new board first met, we had a £63million debt and a system that provided patchy and uneven care to a widely dispersed population. Some areas were very well served but others, including some of the most deprived parts of Wiltshire, were under-resourced. Unlikely as it may have seemed at the time, we managed to tackle this debt while improving services across the county.

Doing this meant keeping tight control of our purse-strings, driving a hard bargain with those providing the services, and a remorseless focus on getting the best value for every NHS £. Inevitably and very publicly, this meant taking some tough decisions, but also introducing some award-winning innovations in care such as the Neighbourhood Teams and Primary Care Centres. Today, people in Wiltshire benefit from some of the most cutting-edge and innovative community health services, many of which are the envy of other parts of the UK and are now being replicated due to their outstanding success.

In 2013, Wiltshire's NHS has been 'in the black' for four consecutive years. We have new buildings providing top-notch primary care facilities. Thousands more patients are treated by NHS dentists. People can see a GP at a time that suits them, and Wiltshire was rated one of the top six PCTs for sharing health resources fairly in a national study.

Some of our legacy successes are detailed below:

Neighbourhood Teams: Introduced in 2007, Wiltshire's pioneering Neighbourhood Teams have won ringing endorsements from the patients they care for. Caring for patients mainly in their own homes, the teams bring nurses, physiotherapists, occupational therapists and others together to provide seamless, all-round care. Eleven Neighbourhood Teams cover the whole county and provide a range of services including rapid response to patients' urgent needs, rehabilitation services, and nursing and therapy services as part of a planned care package. The model of service provided by Neighbourhood Teams is being replicated across the UK to ensure that patients maintain their independence for longer and enjoy a better quality of life – by cutting down on the need to be admitted to hospital and by helping to reduce delays in patients leaving hospital.

Primary Care Centres: Doctors, nurses, therapists, pharmacists, working together in modern buildings ... all but one of the five developments we envisaged in 2007 are up and running: Malmesbury (opened 2008), Westbury White Horse Health Centre

(opened 2012), Salisbury (new replacement surgery at Avon Approach, and Primary Care development at Old Manor underway), Trowbridge (new replacement surgery development underway, hospital refurbished). Progress on the Devizes Primary Care Centre is far less advanced. It has been difficult to find a site that everyone can agree on and which is affordable, but the CCG will continue to work to a successful conclusion.

Dentistry: A huge turn-round in access to NHS dentistry has been one of NHS Wiltshire's biggest achievements. Consistently number one on the 'wish list' expressed by Wiltshire people at our regular Stakeholder Assemblies, access to an NHS dentist has gone up by a third in the lifetime of NHS Wiltshire. Thanks to an investment of £3.1m, NHS Wiltshire expanded dentistry overall, but also invested in measures to shorten waiting times for orthodontic treatment and a highly successful programme to improve the oral health of under-fives, setting a foundation for a lifetime of healthy teeth.

Stroke: Wiltshire is one of the country's top performers in the care and treatment of people who have had a stroke, according to the CQC in 2011.

Cancer: People diagnosed with cancer in Wiltshire do better than the national average, according to the ONS figures. Better screening services and encouraging a healthier lifestyle are the two prongs of the county's Cancer Reform Strategy.

Cleaner hospitals: Wiltshire Community Health Service was commended by the CQC for its effectiveness in tackling hospital-acquired infections (figures produced prior to management of WCHS transferring to Great Western Hospitals NHS Foundation Trust).

Stop smoking: Wiltshire's Stop Smoking Service has consistently smashed through its targets, helping thousands of smokers to quit.

These and many more success stories make me proud of what we've done at NHS Wiltshire. I'd like to thank the extraordinary team of people who have worked so hard to make this happen, and send Wiltshire CCG the very best wishes for continued success as the National Health Service moves towards a new era of delivering health care.

Tony Barron
Chair, NHS Wiltshire
March 2013

The next PCT Board Meeting will be held on **Wednesday 13th March** – venue and time to be confirmed – please refer to the NHS Wiltshire website: www.wiltshire.nhs.uk
Members of the public are welcome to attend. Papers are published a week before the meeting on or on request from Stacey Saunders, NHS Wiltshire, email: stacey.saunders@wiltshire.nhs.uk

AREA BOARD UPDATE – MAY 2013

On 1 April 2013, the GP led Wiltshire Clinical Commissioning Group (CCG) became the statutory body responsible for commissioning local health services for Wiltshire. Wiltshire CCG is passionate about commissioning the highest quality care for our patients as close to their homes as possible - 'The right healthcare, for you, with you, near you'

Our vision will ensure that NHS care in Wiltshire can operate with improved effectiveness. Implicit in this will be greater integration between community services, general practice and working in close partnership with Wiltshire Council.

The vision puts the patient in control whilst ensuring that every opportunity is given for the residents of Wiltshire to improve their health. It's about the CCG working with people in the community, the Local Authority and other organisations to identify and understand patients' requirements so that services can be designed to meet their needs. Key to our approach is that the CCG is clinically led with GPs proactively involved in the decision making as they are in the best place to engage with the local population to help improve health and wellbeing.

As Wiltshire is a relatively dispersed, rural community which naturally divides into three areas of population, our structure incorporates three local groups to gain the collective, specific and local knowledge of general practitioners across the county. The three local groups cover the communities of:

- South Wiltshire – (Sarum Group)
- North and East Wiltshire (NEW Group)
- West Wiltshire (WWYKD Group)

The CCG will commission services for the population of Wiltshire using local information obtained from members of GP practices in each group. The groups will be responsible for ensuring delivery of quality health services from acute and community providers of health services.

We aim to ensure that all our stakeholders are engaged in a meaningful, consistent and timely manner in having a say regarding health services. The feedback we garner will be used to assist in the decision making process for healthcare improvements in Wiltshire.

Our aims are to:

- To make clinically led commissioning a reality in providing local solutions to local needs
- To deliver strategic plans which address the needs of local populations and involve patients, practices and partners
- To address the growing needs of our ageing population, and the mental health and emergency needs of our combined populations
- To encourage and support the whole population in managing and improving their health and wellbeing
- To ensure sustainability of the emerging organisation in delivering cost effective healthcare
- To communicate effectively, staying engaged with all of our patients, partners and stakeholders.

Our 7 key priorities are:

- 1 – Staying healthy and preventing ill health
- 2 – Planned care
- 3 – Unplanned care and frail elderly
- 4 – Mental health
- 5 – Long term conditions (inc Dementia)
- 6 – End of life care
- 7 – Community services and integrated care.

Contact:

Tracy Torr
Communications and Engagement Officer
Wiltshire Clinical Commissioning Group
Tel: 01380 736010 or tracy.torr@nhs.net

MEDIA STATEMENT

2 May 2013

NHS 111

The NHS 111 service is currently being established across Bath and North East Somerset and Wiltshire, following a 'soft' launch in February. This means that a test period is now underway in order to identify problems and rectify them before the service goes fully live.

"Performance is continuing to improve, but we know that some patients and providers are still experiencing some problems with getting through to the service as well as delays in receiving treatment particularly during busy weekend periods," said Dr Simon Douglass, Clinical Accountable Officer for BaNES Clinical Commissioning Group. "We'd like to apologise for this and reassure patients that we are continuing to work with our NHS 111 provider, Harmoni, to resolve the remaining issues before the service is launched in full. We have seen a reduction in the number of 999 ambulances dispatched by the NHS 111 service, and an encouraging improvement in the number of these ambulance call outs that result in patients requiring transfer to hospital or another service."

Wiltshire and B&NES CCGs have decided to defer the full launch of NHS 111 until all such issues are resolved. Both CCGs and Harmoni are committed to providing a safe and high quality NHS 111 service and contingency plans, involving the established local out-of-hours GP service for patients, have been in place throughout this period.

NHS England supports the CCGs' decision and is working alongside them to ensure that the service meets national requirements.

When fully launched, NHS 111 will be a free to call service, available 24 hours a day, 365 days a year. It will act as a one stop shop for patients if their healthcare need is urgent, but not a 999 emergency.

-END-

Contact details for further information:

Tracy Torr, Communications and Engagement Officer
Wiltshire Clinical Commissioning Group
01380 736010 or tracy.torr@nhs.net

The right healthcare, for you, with you, near you



Wiltshire Involvement Network (WIN)

Report to Wiltshire Area Boards

WIN is one of a nationwide system of Local Involvement Networks (LINKs) set up under the *Local Government and Public Involvement in Health Act 2007* to listen to the concerns of local people, community groups and organisations about their health and social care services. They all want to see these services change for the better. By sharing your views and experiences of health and social care in Wiltshire, you can help influence how services are planned and run.

The Wiltshire Involvement Network will cease to exist after the 31st March 2013 and will be replaced by Healthwatch Wiltshire. WIN is keen to ensure that all of its work—processes, systems, volunteer efforts and resources—are not lost during the transition into Healthwatch.

WIN is committed to ensuring that this is achieved and that Healthwatch Wiltshire is in the best place to continue the functions of the LINK in a seamless way. With this in mind WIN will be spending the beginning of 2013 producing a comprehensive Legacy document, which will be handed over to Healthwatch Wiltshire. It will aim to ensure that the voices of local people continue to be heard and that opportunities for influencing decisions within health and social care continue to be available to the public. If you feel you have something to contribute to the WIN legacy, for example – what do you think WIN has achieved or what should be included as possible priorities for Healthwatch Wiltshire to include within their first work plan, please let us know.

WIN hopes that the new Healthwatch organisation will continue the good work undertaken so far by the LINK, whilst building on the excellent relationships that have already been formed. In this way, the people of Wiltshire will continue to have a voice on the provision of all health and social care services.

Health and Social Care in Wiltshire is changing from April 2013 - come along and find out more

We have a number of key speakers who will give a presentation and answer questions on:

- *NHS reforms nationally*
- *Healthwatch Wiltshire*
- *The role of the Clinical Commissioning Group*
- *Health and Wellbeing Boards*
- *Public Health in Wiltshire*
- *Joint Health and Wellbeing Strategy*

The Wiltshire Involvement Network (WIN) invites you to attend their Public Meeting on

Saturday 2nd February 2013 10.30am – 3pm

(Arrival and refreshments from 10am with a light lunch for attendees at 12 noon)

Devizes Corn Exchange, Market Place, Devizes SN10 1HS

(parking at Station Road car park)

Please book a place and if you need any specific support to attend, please contact Tracie Clark, WIN Administrator on **01380 871800** or email winadmin.wsun@btconnect.com or write to us at The Wiltshire Involvement Network, Independent Living Centre, St Georges Road, Semington BA14 6JQ by 25th January.

The Wiltshire Involvement Network is hosted by Wiltshire and Swindon Users Network.

For more information on the above meeting or if you would like to be involved with WIN, or find out what our future plans are contact us on 01380 871800, winadmin.wsun@btconnect.com or find us online at www.wiltshireinvolvementnetwork.org.uk

Report to	Marlborough Area Board
Date of Meeting	28 May 2013
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider officer recommendations in respect to:

1. **Marlborough Chamber of Commerce** - requested £5,000 towards installation of new CCTV system for Marlborough High Street. Recommendation: Defer until project is at funding ready stage.
2. **Baydon Young People's Association** - requested £448 towards new outdoors table for BYPA Hall. Recommendation: Meets Criteria
3. **Mildenhall Village Hall Association** – requested £1,254 towards installation of new double door and frame for the village hall to give better access, energy efficiency and security. Recommendation: Meets Criteria
4. **Marlborough Brandt Group** – requested £1,241 towards development of a new website which will promote their work and enable young people to volunteer in their development work. Recommendation: Meets Criteria

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work. Links to these electronic documents can be found below.
- 1.5. Marlborough Area Board has been allocated a 2013/2014 budget of **£55,422** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives. In 2013/14 only capital funding is available for community area and digital literacy grants.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic legacy, in 2013/14 the Marlborough Area Board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.9. New for 2013/14 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).

- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blogsite](#). Recipients of grants are also asked to come back to future area board meetings to provide a verbal update on their project to spread good practice and encourage other applicants. Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

Background documents used in the preparation of this report	<p>Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</p> <p>Marlborough Community Area Plan, 2012-17</p> <p>Joint Strategic Needs Assessment for Marlborough, 2011</p>
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2. Main Considerations

- 2.1. Marlborough Area Board has been allocated a 2013/2014 budget of **£55,422** that may be allocated through Community Area Grants, Digital Literacy Grants, Area Board / Councillor Led Initiatives.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2013/2014 are made to projects that can realistically proceed within a year of the award being made.

2.4. There are six funding rounds remaining during 2013/14, including this meeting. Deadlines for receipt of funding applications to be considered at future area board meetings are as follows:

- **4 June 2013 for consideration on 16 July 2013**
- **13 August 2013 for consideration on 24 September 2013**
- **15 October 2013 for consideration on 26 November 2013**
- **17 December 2013 for consideration on 28 January 2014**
- **11 February 2014 for consideration on 25 March 2014**

3. Environmental & Community Implications

3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. Awards must fall within the Area Boards budget allocated to the Marlborough Area Board.

4.2. If grants are awarded in accordance with officer recommendations Marlborough Area Board will have a balance of **£52,479**

5. Legal Implications

5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested	Recommendation
8.1.	Marlborough Chamber of Commerce	Installation of CCTV system on High Street	£5,000	Defer

- 8.1.1. This application was first discussed at the Marlborough Area Board meeting of 29 January 2013 when it was deferred until the 28 May meeting. Marlborough Town Council has ear marked £20,000 towards installation of CCTV from its general reserves. Rather than having two parallel CCTV systems in Marlborough, it was felt that the applicant should work with the Town Council to develop a system that will be satisfactory to all.
- 8.1.2. The Community Area Manager is in regular contact with Marlborough's Town Clerk. Whilst Marlborough Town Council has agreed to fund a CCTV system, providing an adequate one will be more expensive than originally thought. The additional funding that this application would bring could prove very useful in providing a satisfactory CCTV system. This maintains the validity of this application.
- 8.1.3. The Community Area Grant scheme can only award funding to projects that are at a 'funding ready' stage, which is with all the necessary permissions in place and work ready to begin. The Town Clerk feels this will not be the case for a little while longer. The Community Area Manager will liaise with the Town Clerk and bring this application before Marlborough Area Board to be considered by board members once the project has reached the 'funding ready' stage.

Ref	Applicant	Project proposal	Funding requested	Recommendation
8.2.	Baydon Young People's Association	Outdoor bench	£448	Meets Criteria

- 8.2.1. Officers recommend that Baydon Young People's Association is awarded £448 towards the purchase an outdoor bench to enable groups to fully utilise the outside space surrounding the hall.
- 8.2.2. This application meets grant criteria 2013/14 and has been classified as a capital project by Wiltshire Council finance department.
- 8.2.3. Baydon Young Peoples' Association has been refurbishing the BYPA hall over the last year, having successfully received grant money for new windows, central heating, flooring, insulation and kitchen. They would now like to purchase an outdoor bench to enable groups to fully utilise the outside space. This project meets several issues raised through the Marlborough area plan concerning access to recreation amenities and facilities, particularly for young people and those from rural areas.
- 8.2.4. There are other elements within this project that are regarded as revenue funding and so are not eligible for funding under the CAG criteria for 2013/14. They have been removed from the application and are not included in this appraisal.

Ref	Applicant	Project proposal	Funding requested	Recommendation
8.3.	Mildenhall Village Hall Association	Installation of new double door	£1,254	Meets Criteria

- 8.3.1. Officers recommend that Mildenhall Village Hall Association is awarded £1,254 towards the installation of new double doors to the building.
- 8.3.2. This application meets grant criteria 2013/14 and has been classified as a capital project by Wiltshire Council finance department.
- 8.3.3. This project forms the first phase of a larger project to attend to the energy inefficiencies of the hall and improve the comfort of those that use it. The Hall will also provide an accessible, comfortable and secure indoor facility to the community. The new entrance doors will achieve better access for all users, particularly those requiring mobility aids, allow for the easier moving of equipment in and out of the hall, provide much better thermal insulation thus increasing the energy-efficiency and comfort of the hall and improve the security of the building.
- 8.3.4. This project meets several issues raised through the Marlborough area plan concerning access to recreation amenities and facilities, particularly for young people and those from rural areas.

Ref	Applicant	Project proposal	Funding requested	Recommendation
8.4.	Marlborough Brandt Group	Development of new website	£1,241	Meets Criteria

- 8.4.1. Officers recommend that Marlborough Brandt Group is awarded £1,241 towards the development of a new website that will promote their work and increase volunteering opportunities.
- 8.4.2. This application meets grant criteria 2013/14 and has been classified as a capital project by Wiltshire Council finance department.
- 8.4.3. The Marlborough Brandt Group is a charity founded in 1981 known for its 30 year partnership with the community of Gunjur in The Gambia. MBG would like an updated and effective, interactive website. The website will inform and engage people in their work, promote the opportunities for young people to travel to and work in Gunjur, provide teachers and pupils with educational materials, build the group's membership, provide opportunities for giving, advertise many cultural fundraising events and their work with the Gambian community in Bristol. The project includes website design and training of staff in website management.

Appendices	Appendix 1 Grant Application – BYPA Appendix 2 Grant Application – Mildenhall Village Hall Assoc. Appendix 2 Grant Application – Marlborough Brandt Group
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

Report Author	Andrew Jack, Community Area Manager Tel: 012255 713109 Mobile: 07769 917270 E-mail: andrew.jack@wiltshire.gov.uk
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Grant Applications for Marlborough on 28/05/2013

ID	Grant Type	Project Title	Applicant	Amount Required
62	Community Area Grant	Mildenhall Village Hall Front Doors	Mildenhall Village Hall Association	£1254
64	Community Area Grant	Marlborough Brandt Group New Website	42 London Road	£1241.00
95	Community Area Grant	Tables for BYPA Baydon hall	Baydon Young People's Association	£448

ID	Grant Type	Project Title	Applicant	Amount Required
62	Community Area Grant	Mildenhall Village Hall Front Doors	Mildenhall Village Hall Association	£1254

Submitted: 29/04/2013 12:20:45

ID: 62

Current Status: Application Appraisal

To be considered at this meeting:

28/05/2013 Marlborough

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Mildenhall Village Hall Front Doors

6. Project summary:

Installation of new double door and frame for the village hall to give better access, energy efficiency and security.

7. Which Area Board are you applying to?

Marlborough

Electoral Division

West Selkley

8. What is the Post Code of where the project is taking place?

SN8 2LR

9. Please tell us which theme(s) your project supports:

Children & Young People
Arts, crafts and culture
Festivals, pageants, fetes and fayres
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2012

Total Income:

£6896

Total Expenditure:

£4374

Surplus/Deficit for the year:

£2522

Free reserves currently held:

(money not committed to other projects/operating costs)

£25295

Why can't you fund this project from your reserves:

The committee is of the opinion that a contingency reserve needs to be maintained to cover any unforeseen repairs/replacements which would render the hall "out of use" temporarily. Of specific concern is the very old gas-fired air heating system.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2508		
Total required from Area Board		£1254		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
As per lowest quote	2090	Ex Reserves	yes	1254

VAT thereon 418

Total **£2508**

£1254

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Village Hall is registered as a charity that aims to provide an accessible, comfortable and secure indoor facility to the community. The new entrance doors will: achieve better access for all users, particularly those requiring mobility aids; allow for the easier moving of equipment in and out of the hall; provide much better insulation thus increasing the energy-efficiency and comfort of the hall; improve the security of the building. We have had both written and verbal complaints and criticisms from users about the doors. At present, to open both doors for wheelchair access and to move equipment, a central wooden column has to be removed (with difficulty). Each door contains single-glazed glass panels and there are air-gaps around the edges. The new doors will open simply and easily to double width, will be fitted with double-glazed glass panels and will seal well. The hall is booked by a number of educational and well-being classes including yoga, Pilates, floral, upholstery, art and U3A Groups. Community events such as drop-in teas, church activities, sport and social club functions and cultural performances are frequently arranged. Private parties are popular. The hall is used for meetings such as Church and Parish Councils and for local and national elections. The hall chairs & tables plus tents and other equipment stored in the hall are used for village functions held at the sports field such as jubilee celebrations, bonfire night, fetes, etc. Improved access will make the task of moving this equipment much easier. The new doors will make the hall more usable and efficient, thus directly benefiting the local community, the village itself and the +/- 400 people who make use of it over the course of the year.

14. How will you monitor this?

We are in direct contact with users/hirers and will seek verbal comments as a follow-up. We keep comprehensive records of usage and hirer's details so can easily monitor feedback.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The continuation of the project will be the eventual replacement of the single-glazed windows which we will fund as and when funds become available through fundraising and hall charges.

16. Is there anything else you think we should know about the project?

This project forms the start of a larger project to attend to the energy inefficiencies of the hall and improve the comfort of those that use it. The committee will attend to this on a year by year basis depending on funds available.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

64	Community Area Grant	Marlborough Brandt Group New Website	42 London Road	£1241.00
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Submitted: 29/04/2013 13:01:07

ID: 64

Current Status: Application Appraisal

To be considered at this meeting:

28/05/2013 Marlborough

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Marlborough Brandt Group New Website

6. Project summary:

The Marlborough Brandt Group is a charity founded in 1981 known for its 30 year partnership with the Muslim community of Gunjur in The Gambia. This link involves the exchange of people between Marlborough and Gunjur, a development programme in Gunjur and an education programme involving schools in Wiltshire. We need an updated and effective, interactive website. The website will inform and engage people in our work, promote the opportunities for young people to travel to and work in Gunjur, provide teachers and pupils with our educational materials, build the membership, provide opportunities for giving, advertise our many cultural fundraising events, our work with the Gambian community in Bristol etc. The project includes website design and training of staff in website management.

7. Which Area Board are you applying to?

Marlborough

Electoral Division

West Selkley

8. What is the Post Code of where the project is taking place?

SN8 1PS

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Economy, enterprise and jobs

Festivals, pageants, fetes and fayres

Inclusion, diversity and community spirit

Safer communities

Other

If Other (please specify)

International development

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2011

Total Income:

£127,758

Total Expenditure:

£113,987

Surplus/Deficit for the year:

£69,000

Free reserves currently held:

(money not committed to other projects/operating costs)

£14,000

Why can't you fund this project from your reserves:

We will be funding 50 percent of the total cost from reserves. Our surplus reflects committed earmarked funding for programmes in which we are involved both with schools in Wiltshire and development projects in The Gambia. Our reserves policy dictates that we should have six months in reserves at any time.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£2482.00		
Total required from Area Board		£1241.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Design of website	£2482	From MGB's own reserves	yes	£1241
Total	£2482			£1241

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Marlborough

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The primary beneficiaries of this project will be young people in Wiltshire who will gain access through the website to the wealth of activities in which the Marlborough Brandt Group (MBG) is involved. These activities include opportunities for young people to act as volunteers on projects in The Gambia, to undertake research in Marlborough's link Gunjur or to visit Gunjur as part of their A level and IB studies. It will also point to opportunities for

spending part of a Gap year teaching in the schools in Gunjur or working in the field of disability. Increasingly young professionals, nurses, business people etc are asking for the opportunity to work in Gunjur as part of their professional development. The MBG's education work through the Wiltshire Global Education Centre connects with schools throughout Wiltshire and Swindon providing training for teachers, teacher study visits to The Gambia and online resources for teachers to use within the curriculum. These resources will be accessible from the website. MBG raises funds for its work through many activities, from classical concerts to garden parties to Quiz nights. MBG also lays on lectures on international development themes to enable people to have a greater understanding of the issues facing people in Africa and Asia. The website will be the prime source of information for all these educational, cultural and social activities.

14. How will you monitor this?

We will monitor the success of the website by using google analytics and run regular surveys for feedback on the impact of the website. In addition, monitor all our activities by the uptake of interest and involvement by young people, schools, attendance at lectures, concerts etc

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

MBG will continue to maintain and develop the website through its core funding

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the

activities specified.

95	Community Area Grant	Tables for BYPA Baydon hall	Baydon Young People's Association	£448
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Submitted: 13/05/2013 20:42:19

ID: 95

Current Status: Application Appraisal

To be considered at this meeting:

28/05/2013 Marlborough

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Tables for BYPA Baydon hall

6. Project summary:

We have been refurbishing the BYPA hall over the last year, having successfully received grant money for new windows, central heating, flooring, insulation and kitchen. We would now like to purchase an outdoor bench to enable groups to fully utilise the outside space. The old bench had to be thrown out as it was unsafe. We also need some additional folding tables as the hall is now being used by more adult groups as well as pre school groups and brownies.

7. Which Area Board are you applying to?

Marlborough

Electoral Division

Aldbourn and Ramsbury

8. What is the Post Code of where the project is taking place?

SN8 2JD

9. Please tell us which theme(s) your project supports:

Children & Young People

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2012

Total Income:

£24438

Total Expenditure:

£22939

Surplus/Deficit for the year:

£1499

Free reserves currently held:

(money not committed to other projects/operating costs)

£7468

Why can't you fund this project from your reserves:

We still have work to do on the hall including upgrade of the toilets. our reserves will be used to match fund this work. We also like to hold around a years worth of expenditure to ensure that the hall can remain open even if emergency repairs/work is required. A year of core costs is around £5,000.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1001.20		
Total required from Area Board		£448		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Outside large picnic table	448.00			
Total	£448.00			£0.00

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Marlborough

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Currently there is no outside seating available at the hall and there are not enough tables in the hall itself. All users of the hall will therefore benefit and it should encourage new users who do not use the hall at present because of the lack of tables.

14. How will you monitor this?

More positive feedback from users and more bookings from larger groups.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

These are one off costs for equipment so there are no ongoing costs.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.